

SWINGFIELD PARISH COUNCIL

Minutes of a meeting of Swingfield Parish Council held on
26 April 2022

PRESENT: Councillor David Monk (in the Chair) Councillors Tim Allard, Andrew Harmer, Tony Hutt and Steve Notley

Apology for absence: Councillors Andy Csiszar - Charity Drive to Ukraine, Vic Harmer and Les Palliser

Officer in Attendance: Mrs Tina Wiles

6224. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

6225. **CO-OPTION OF PARISH COUNCILLOR**

The Clerk advised no applications had been received.

6226. **MINUTES**

The minutes of the meeting of the Parish Council held on 29 March 2022 were submitted approved as a correct record and signed by the Chairman.

6227. **PROJECTS UPDATE**

St Peter's Church Lych Gate: The Clerk reported no response had been received from the Diocese regarding the decision of the PCC re the Faculty B application.

Tree Planting Scheme at the Minnis: Councillor Tim Allard reported the water bowser was on site provided by Harmer and Sons and this had been connected to a hose and water irrigation scheme. There was discussion over the installation of the watering system.

Some sponsorship had been received more was being sought.

Councillor Tim Allard asked that it be recorded that he objected to the statement he had intimated the workers installing the watering system.

Proposed by Councillor Tony Hutt

Seconded by Councillor Steve Notley and

RESOLVED: To receive and note the updates.

(Voting: For 5; Against; 0, Abstentions; 0)

6228. **REPORT ON INTERNAL CONTROL FOR THE YEAR ENDED 31 MARCH 2022**

REPORT PC/21/08 sets out the Parish Council's Statement of Internal Control for the year ending 31 March 2022 to support the Annual Governance Statement required as part of the Annual Return for the year ended 31 March 2022.

The Statement of Internal Control supports box 6 of the Annual Governance

Statement made by the Council at Section 2 of the Annual Return to the Council's External Auditor, PKF Littlejohn LLP.

Proposed by Councillor Tony Hutt
Seconded by Councillor Andrew Harmer and

RESOLVED:

- 1. To receive and note Report.**
- 2. To approve the statement of Internal Control for the year ended 31 March 2022 and to authorise the Chairman to sign it.**

(Voting: For 5; Against; 0, Abstentions; 0)

6229. **REPORT OF THE INDEPENDENT INTERNAL AUDITOR**
REPORT PC/21/09 encloses the report of the Independent Internal Auditor Section 4 of the Annual Return to the Audit Commission which has been signed by the Independent Internal Auditor.

Proposed by Councillor Tony Hutt
Seconded by Councillor Steve Notley and

RESOLVED: To receive and note the Report.

(Voting: For 5; Against; 0, Abstentions; 0)

6231. **ANNUAL RETURN FOR YEAR ENDED 31 MARCH 2022**
REPORT PC/21/10 attaches the Annual Governance Statement and Statement of Accounts for 2021/22.

Proposed by Councillor Tony Hutt
Seconded by Councillor Andrew Harmer and

RESOLVED:

- 1. To receive and note the Report.**
- 2. To approve the Annual Governance Statement at section one and Accounting Statements at section two within the Annual Return.**
- 3. To authorise the Chairman of the Council to sign the Annual Return for the year ended 31 March 2022.**

(Voting: For 5; Against; 0, Abstentions; 0)

6232. **PLANNING MATTERS**
The Council considered the schedule of planning matters attached to these minutes at **Appendix 1**.

Councillors considered further development at 2 Hoad Road and noted the Clerk had reported this to District Council.

6233. **ROADS AND FOOTPATHS**

No items reported.

6234. **PARISH MAINTENANCE**

No items reported.

6235. **CORRESPONDENCE**

None reported.

Appendix 1

Schedule of Planning Applications

**Ref: 22/0575/FH/PA Location: Red House Farm, Canterbury Road,
Swingfield, Dover, CT15 7HZ**

Proposal: Determination as to whether the prior approval of the Local Planning Authority is required under Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from Agricultural buildings to flexible commercial uses. Class B8 (storage or distribution) and Class E(g)(ii)(iii)

Parish Council Response: To note the application.