

SWINGFIELD PARISH COUNCIL

Minutes of a meeting of Swingfield Parish Council held on 25 January 2022

PRESENT: Councillor David Monk, (in the Chair), Councillors Tim Allard, Andrew Harmer, Vic Harmer, Tony Hutt, Steve Notley and Les Palliser.

Officer in Attendance: Mrs Tina Wiles, Parish Clerk and RFO

Note: prior to the meeting the Vice-Chairman invited Councillors to join him in a minute's silence remembering Councillor Ken Mitchell who had passed away in January 2022.

6194. **APPOINTMENT OF CHAIRMAN**

Following the resignation of Chairmanship by Council Tim Allard the Council appointed a Chairman.

Proposed by Councillor Les Palliser
Seconded by Councillor Tony Hutt

To appoint Councillor Les Palliser as Chairman

For: 2 votes.

Proposed by Councillor Vic Harmer
Seconded by Councillor Andrew Harmer and

RESOLVED: To appoint Councillor David Monk as Chairman.

For: 5 votes.

6195. **DECLARATIONS OF INTEREST**

Councillors Andrew Harmer and Vic Harmer declared an interest in planning application reference 22/0024/FH – height reduction to a tree at 18 Coach Road, Densole and did not take part in the voting on this item.

6196. **MINUTES**

The minutes of the meeting of the Parish Council held on 30 November 2021 were submitted approved as a correct record and signed by the Chairman.

6197. **CASUAL VACANCY**

REPORT: The Clerk advised that the Notice of Vacancy had been posted advising local electors of the vacancy. The District Council will advise of the next step after 8 February 2022.

6198. **BUDGET MONITORING AND SCHEDULE OF PAYMENTS**

REPORT PC/21/05 sets out the most recent budget monitoring information and schedule of payments and asks the Council to authorise the Chairman to sign the bank reconciliation and bank statements in accordance with good practice.

Proposed by Councillor Les Palliser
Seconded by Councillor Steve Notley and

RESOLVED:

- 1. To receive and note Report PC/21/05.**
- 2. To approve the schedule of payments for January 2022.**
- 3. To authorise the Chairman of the Council to sign the bank reconciliation and statements in accordance with best practice.**

(Voting: For 7; Against 0; Abstentions 0)

6199. **PROJECTS UPDATE**

REPORT: The Council received the following updates;

Defibrillator: Councillor Vic Harmer advised the defibrillator had been installed at the Black Horse Public House. The Clerk was waiting for information from the electrician and was in the process of registering it with SEACAMB.

Tree planting at Swingfield Minnis: Councillor Tim Allard advised that following delivery of 400 saplings he was planting them.

BMX Track: the Council noted the contractor was on site and the repairs were underway.

The Queen's Green Canopy Project: The Council considered information it had requested regarding provision of a 20m circle of 10 native trees at the Minnis.

Sponsorship was discussed, councillors made pledges to sponsor 6 trees @ up to £100 each plus planting costs. Councillor Tim Allard offered to seek sponsorship for the remaining 4 trees and the Council agreed to fund the balance if required.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To purchase and plant 10 trees (rootball) to form a uniform circle.**

(Voting: For 7; Against 0; Abstentions 0)

Proposed by Councillor Tim Allard
Seconded by Councillor Vic Harmer and

RESOLVED:

- 2. That the 10 trees are Hornbeam native trees.**

(Voting: For 6; Against 0; Abstentions 1)

6200. **PLANNING MATTERS**

The Council noted the applications circulated between meetings and those raised at the meeting. The responses sent to the District Council as set out on the attached schedule at **appendix 2**.

Proposed by Councillor Steve Notley
Seconded by Councillor Les Palliser and

RESOLVED: To receive and adopt the response sent to the District Council on the schedule of planning matters.

(Voting: For 6; Against; 0, Abstentions; 1)

6201. **ROADS AND FOOTPATHS**

Councillor Tony Hutt asked for the following to be brought up onto the A260; speed monitoring van; a new speed camera and that a police traffic officer be asked to attend a meeting of the Council.

Councillor Les Palliser advised of a Highways England initiative and said he would provide details of the scheme.

Councillor Tony Hutt advised that the PROW at Hathway Lane, HE184(4) – kissingate had been demolished by the hedge cutter and damage had been caused to the finger post at the far end of Swingfield Street.

Proposed by Councillor Tony Hutt
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To ask the Clerk to write to Kent Police requesting the above and that a Traffic Officer be invited to attend a meeting of the Council.**
- 2. To report the damage on the PROW above.**

(Voting: For 7; Against; 0, Abstentions; 0)

6202. **PARISH MAINTENANCE**

The Council noted the old Council notice board at Densole News was damaged and since the existing Council notice board was in good repair the other should be removed.

Proposed by Councillor Tony Hutt
Seconded by Councillor Vic Harmer and

RESOLVED:

- 3. To remove the old and damaged notice board.**

(Voting: For 7; Against; 0, Abstentions; 0)

6203. **FHDC PLAY AREA STRATEGY - UPDATE**

REPORT On 30 November 2021, minute 6193, the Council considered PC/21/04 and resolved to take on the Densole Way Play Area and Open Space. The Clerk advised the District Council of this and has been advised that it is undertaking due diligence and the process for the transfer of the land. No date was given.

Proposed by Councillor David Monk
Seconded by Councillor Vic Harmer and

RESOLVED: To receive and note the Report.

(Voting: For 7; Against; 0, Abstentions; 0)

6204. **LYCH GATE AT ST PETER'S CHURCH**

The Clerk advised that discussions were still being held between the diocese and St Martin's PCC to obtain the resolution required for the works to go ahead. A new officer was taking up position at the diocese in February 2022 and would progress the discussions already underway.

The Clerk advised that one of the tender invitees has requested an extension of time for the return and this had been granted.

Proposed by Councillor Tim Allard
Seconded by Councillor Vic Harmer and

RESOLVED:

- 1. To receive and note the updates await the outcome of discussions between the diocese and the PCC.**
- 2. To delegate authority to the Clerk in consultation with Councillor Tim Allard to progress the matter as required with the diocese and the PCC.**

(Voting: For 7; Against 0; Abstentions 0)

6205. **CLERK'S APPRAISAL**

The Council noted this had been undertaken.

6206. **CORRESPONDENCE**

From FHDC – street naming and numbering policy.

Proposed by Councillor Andrew Harmer
Seconded by Councillor Les Palliser

RESOLVED:

To support the proposal that all new street names will be subject to a consultation process.

SCHEDULE OF PAYMENTS – JANUARY 2022

E34	Dolmen Joinery phase 2	1152.00
E35	Alba Trees PLC	445.56
E36	Kempcarr Payroll July-Sept 21	108.00
E37,38,39	Staff costs Nov 2021	1013.95
E40	Harmer and Sons re BMX signs	168.00
E41,42,43	Staff costs Dec 21	1013.95
E44	Hire of HCC Nov Mtg	40.00
E45	Reimb Chairman re tree guards	134.97
E46	Kemcarr Payroll Oct-Dec21	108.00
E47	Harmer and sons GM contract	6354.00
E48,49,50	Staff costs Jan 2022	1013.95
E51	Clerks' Expenses Jan 2021- Jan 2022	253.16
E52	Luke Hall Contractors – Defibrillator Install.	258.00

Appendix 2

SCHEDULE OF PLANNING APPLICATIONS – JANUARY 2022 MEETING

Ref: 21/2379/FH Proposal: Replacement hard standing

Location: Woodside, Mansell Lane, Selsted, Dover, CT15 7HW

Parish Council response: No objections

Ref: 21/2453/FH Proposal: Erection of a 2 storey side extension with a pitched roof and pitched dormers to include a double garage, a single storey side extension with a pitched roof and a 1st floor front extension with a pitched roof.

Location: Foxholt Cottage, Foxholt Road, Swingfield, Dover, CT15 7HY

Parish Council response: In principle the Council has no objections to this application subject to the following;

- it notes the proposed extension is very large as it almost doubles the size of the property.
- The new owners of the property have felled a large number of trees that were on the northern and eastern boundaries so that the house is now clearly visible from other close by properties.
- If permission is given a condition should be added to replace trees on the northern boundary to provide some screening.
- Re-consultation - Planning Application - 21/1811/FH

Re-consultation following the submission of additional details or a change in circumstance planning application at The Black Horse Inn, 366 Canterbury Road, Densole, Folkestone, CT18 7BG.

Parish Council response to confirm and reinforce its original objections.

Reference 21/2123/FH - Beaconsfield House, 304 Canterbury Road, Densole, CT18 7BB

Crown reduction of one Ash by 1 to 2 metres in height and laterally subject to Tree Preservation Order No 19 of 2007

Parish Council response to support

Ref: 21/2426/FH Proposal: Proposed single storey side extension and infill

Location: Minnis Beeches, Canterbury Road, Swingfield, Dover, Kent, CT15 7HZ

Parish Council Response: No objections.

Ref: 22/0024/FH Proposal: Works to trees comprising of overall height reduction by 4 to 5 metres of one Oak (T1) subject to Tree Preservation Order 18 of 1995.

Location: 18 Coach Road, Densole, CT18 8LS

Parish Council Response: No objections.

(Declarations of interest from Councillors Vic Harmer and Andrew Harmer)