

~ SWINGFIELD PARISH COUNCIL ~

CHAIRMAN

PARISH CLERK

Mrs V N Wiles
c/o Hawkinge Town Council
Hawkinge Community Centre
Heron Forstal Avenue
Hawkinge CT18 7FP
E-mail: clerk@swingfieldpc.org.uk

TO: MEMBERS OF SWINGFIELD PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a meeting of Swingfield Parish Council to be held on **TUESDAY 25 JANUARY 2022** commencing at 7pm in Hawkinge Community Centre.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered within this summons is requested to give prior notice to the Parish Clerk.



Tina Wiles
Clerk to the Parish Council

A G E N D A

1. **APPOINTMENT OF CHAIRMAN**

Following the resignation of Councillor Tim Allard as Chairman the Council is asked to make an appointment.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

Discloseable Pecuniary Interests (DPI) under the Localism Act 2011; The nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Parish Council on 25 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

4. **MINUTES OF THE MEETING HELD ON 30 NOVEMBER 2021**

5. **CASUAL VACANCY**

The Clerk will give an update on the process.

6. BUDGET MONITORING AND SCHEDULE OF PAYMENTS

REPORT PC/21/05 provides the latest budget monitoring information, the schedule of payments will be circulated at the meeting.

7. PROJECTS UPDATE

REPORT: Updates will be given on the following projects;

i. Defibrillator at Black Horse: The defibrillator has been installed and the Clerk is undertaking the process of registering it.

ii. Tree planting at Swingfield Minnis - Councillor Tim Allard will give an update on progress of phase 2 of the planting.

iii. BMX track repairs – contractor due on site on 24 January 2022.

iv. Queens Green Canopy Project – On 30 November 2022 minute 6186, Councillor Harmer agreed to provide information regarding options for the project. This information was circulated by Councillor Vic Harmer on 8 December 2021. The Council is asked to determine how it wishes to take this forward.

8. PLANNING MATTERS

To consider any planning applications and note observations submitted to the District Council since the last meeting.

9. ROADS AND FOOTPATHS

To consider items introduced at the meeting.

10. PARISH MAINTENANCE

To consider items introduced at the meeting.

11. FHDC PLAY AREA STRATEGY - UPDATE

REPORT On 30 November 2021, minute 6193, the Council considered PC/21/04 and resolved to take on the Densole Way Play Area and Open Space. The Clerk advised the District Council of this and has been advised that it is undertaking due diligence and the process for the transfer of the land. No date was given.

RECOMMENDATION: To receive and note the update.

12. Lych Gate at St Peter's Church

REPORT On 30 November 2021, minute 6186, the Council noted the PCC had been requested by the Diocese to provide a resolution to support the proposed works to the Lychgate. An update will be given.

The Clerk was asked to undertake a tender exercise to obtain quotes for the proposed refurbishment works. The update is that one of the invitees requested an extension to the return date. This has been granted.

RECOMMENDATION To receive and note the

13. CLERK'S APPRAISAL

To note this has been undertaken.

14. CORRESPONDENCE