

SWINGFIELD PARISH COUNCIL

Minutes of a meeting of Swingfield Parish Council held on 28 September 2021

PRESENT: Councillor Tim Allard, (in the Chair), Councillors Andy Csiszar, Vic Harmer, Ken Mitchell, David Monk, Steve Notley and Les Palliser.

Apology for absence: Councillors Andrew Harmer and Tony Hutt

Officer in Attendance: Mrs Tina Wiles

6170. **DECLARATIONS OF INTEREST**

Councillor Vic Harmer declared an other Significant interest in part and a Disclosable Pecuniary interest in part of minute 6181 - FHDC Play Area Strategy as his company undertook some grounds maintenance on behalf of the Council. Councillor Harmer did not take part in the discussion and voting on this item and was absent from the meeting during discussion and voting on part relating to seeking a quotation for new works.

Councillor David Monk declared a special interest in minute 6181 - FHDC Play Area Strategy in his capacity as Leader of Folkestone and Hythe District Council.

6171. **MINUTES**

The minutes of the meeting of the Parish Council held on 27 July 2021 were submitted approved as a correct record and signed by the Chairman.

6172. **BUDGET MONITORING REPORT AND SCHEDULE OF PAYMENTS**

REPORT PC/21/02 provides the latest budget monitoring information and schedule of payments **at appendix 1.**

Proposed by Councillor Les Palliser
Seconded by Councillor David Monk and

RESOLVED:

- 1. To receive and note Report PC/21/02.**
- 2. To authorise the Chairman of the Council to sign the bank reconciliation and statements in accordance with best practice.**

(Voting: For 7; Against 0; Abstentions 0)

6173. **CONCLUSION OF THE ANNUAL AUDIT 2021**

REPORT: PKF Littlejohn, the Council's External Auditor has completed its work on the Council's Annual Audit and has forwarded the Certified Annual Return. The Notice of Conclusion has been posted on the noticeboards and on the website in accordance with the Local Government Transparency Code 2015. The notice has been published.

Proposed by Councillor David Monk
Seconded by Councillor Andy Csiszar and

RESOLVED: To receive and note the Conclusion of the Audit 2021.

6174. **PROJECTS UPDATE**

REPORT: The Council received the following updates;

Defibrillator; Councillor Vic Harmer advised the installation at the Black Horse Public House had stalled because the tenant was moving out and Punch Taverns were in the process of finding a new tenant.

The Clerk was asked to write to Punch Taverns and request permission for the installation as soon as the property was let.

Tree planting at Swingfield Minnis; Councillor Tim Allard advised the trees were settling well and the order for further 400 trees was progressing.

Discussion relating to the Queen's Green Canopy Project was referred to minute 6181; site inspections to be arranged by the Chairman.

BMX Track repairs; Councillor Harmer said that he and the Clerk had received a response from the supplier setting out an option to resurface the track with tarmac. Councillor Harmer advised that he had not received any responses to his other enquiries.

The Clerk was asked to obtain a specification for the required work, then to contact the Roger DeHaan Charitable Trust who provided a grant to supply the track to see if they would offer financial assistance with the renovations then the Council could consider crowd funding.

Relocation of speed camera in Hawkinge to Swingfield on the A260: The Clerk was asked to investigate this; the response is, if this camera were to be removed the Council would have no say in where it was relocated. KCC would apply strict criteria and it could be lost. An option is to apply for an additional camera.

The Council noted the report and the Chairman said this would be raised at a future meeting.

RESOLVED: To receive and note the updates and progress proposed actions.

(Voting: For 7; Against 0; Abstentions 0)

6175. **ARRANGEMENTS FOR REMEMBRANCE SUNDAY 14 NOVEMBER 2021**

REPORT: Usual practice is for the Chairman to join the Mayor of Hawkinge and lay wreaths at Memorial in Aerodrome Road, St Luke's Church and St Peter's Lychgate. By tradition the Chairman of the Parish Council joins the services in Hawkinge led by Rev Rob Grinsell. The Council noted the Swingfield Street Community Group would provide refreshments in St Peter's Church after the service.

Proposed by Councillor Les Palliser
Seconded by Councillor Ken Mitchell and

RESOLVED: To note the arrangements and to ask Hawkinge Town Council to invite the Chairman of the Parish Council to the services in November 2021.

(Voting: For 7; Against; 0, Abstentions; 0)

6176. **PLANNING MATTERS**

To consider any planning applications and note observations submitted to the District Council since the last meeting.

The Council noted the applications circulated between meetings and those raised at the meeting. The responses sent to the District Council as set out on the attached schedule at **appendix 2**.

Proposed by Councillor Steve Notley
Seconded by Councillor Les Palliser and

RESOLVED: To receive and adopt the response sent to the District Council on the schedule of planning matters.

(Voting: For 6; Against; 0, Abstentions; 1)

6177. **ROADS AND FOOTPATHS**

Councillor Ken Mitchell referred to overgrown vegetation at the Swingfield Street sign entering from A260. He offered to trim it.

6178. **PARISH MAINTENANCE**

No items were raised.

6179. **CORRESPONDENCE**

Had been circulated.

6180. **EXCLUSION OF THE PUBLIC**

Proposed by Councillor Tim Allard
Seconded by Councillor David Monk and

RESOLVED: To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

(Voting: For 7; Against 0; Abstentions 0)

6181. **FOLKESTONE AND HYTHE DISTRICT COUNCIL PLAY AREA STRATEGY REPORT:** On 27 July 2021 minute 6168 refers, the Clerk with the Chairman was asked to request an uplifted dowry from the District Council in respect of

the transfer of the play area at Densole Way to the Parish Council as part of the above Strategy.

The uplift in respect of the transfer of the play area has been agreed but the request for additional funds to cover the cost of the mowing has been refused.

The Council considered the transfer of the play area and additionally the open space.

There was a discussion regarding the Queen's Green Canopy Project. The Chairman advised he would arrange site visits for potential sites and would invite all Councillors to attend and report back to a future meeting.

Proposed by Councillor Tim Allard
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To receive and note the report.**
- 2. To advise FHDC that the Council wishes to take on the Play area at Densole Way with the uplifted dowry.**
- 3. To take on the open space at Densole with the responsibility for the future ground's maintenance at the Parish Council's cost.**

(Voting: For 6; Against 0; Abstentions 0)

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

- 4. To contact the current Ground Maintenance Contractor and request a price for the maintenance works associated with the play area and mowing.**

(Voting: For 6; Against 0; Abstentions 0)

6182. LYCHGATE AT ST PETER'S CHURCH, SWINGFIELD

REPORT: On 27 July 2021 minute 6169, the Council noted the condition survey received in respect of the Lych Gate at St Peter's Church.

The Council commissioned the next phase of the project; to create an outline of the works, these works have been ordered, the company has advised they would be undertaken during late September.

The Chairman reported that Dolmen were currently undertaking the work and the report would be circulated when available.

SCHEDULE OF PAYMENTS – SEPTEMBER 2021 MEETING

E17,18,19	Staff costs July 2021	1013.95
E20	Hire of HCC July meeting	26.00
E21,22,23	Staff costs	1013.95
E24	PKF Audit fee	240.00
E25,26,27	Staff Costs Sept	1013.95
	Reim Clerk microsoft 365	
E28	subs	59.99
E29	Harmer and Sons re BMX	48.00

SCHEDULE OF PLANNING APPLICATIONS – SEPTEMBER 2021 MEETING

Ref: 21/1876/FH The Cottage, Canterbury Road, Selsted, Dover, CT15 7HL

Proposal: Section 73 application for the removal/variation of condition 4 (garage kept for domestic parking) of planning permission Y05/0982/FH - to allow for the removal of condition 4

Parish Council Response – No objection

Ref: 21/1811/FH The Black Horse Inn, 366 Canterbury Road, Densole, Folkestone, CT18 7BG

Proposal: Erection of three dwellings to the north of the public house, with associated parking and landscaping, and the reconfiguration of the public house car park and beer garden, following demolition of single storey side and rear extensions.

Parish Council Response – To object on the following grounds:

1. Not in keeping the local surroundings
2. Over intensive development for the site
3. Road safety issues with the access
4. Loss of parking leading to obstructions on local roads.
- 5.

Ref: 21/1459/FH Duck Pond Farm, Stockham Lane.

Ref: 21/1459/FH Duck Pond Farm, (Previously Selsted Farmyard) Stockham Lane, Selsted, Kent, CT15 7QG

Proposal: Demolition of existing farmstead buildings/structures, change of use and conversion of long barn to 1 residential dwelling and the erection of 9 new dwellings together with associated landscaping, parking and ancillary works.

Response: The Parish Council has asked for an extension in time to return its comments regarding this application and has made enquiries into the matters raised by the application.

The Chairman of the Parish Council met the applicant/agent on site and the Council understands that issues relating to the site plans were raised which have led to the applicant/agenda withdrawing the application. This has not been confirmed by FHDC.

The Council wishes to reserve its right to comment should the application proceed.