

~ SWINGFIELD PARISH COUNCIL ~

CHAIRMAN

Councillor Tim Allard
Timallard@atlas.co.uk

PARISH CLERK

Mrs V N Wiles
c/o Hawkinge Town Council
Hawkinge Community Centre
Heron Forstal Avenue
Hawkinge CT18 7FP
E-mail: clerk@swingfieldpc.org.uk

TO: MEMBERS OF SWINGFIELD PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a meeting of Swingfield Parish Council to be held on **TUESDAY 28 SEPTEMBER 2021** commencing at 7pm in Hawkinge Community Centre.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered within this summons is requested to give prior notice to the Parish Clerk.



Tina Wiles
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any items/s on this agenda.

Discloseable Pecuniary Interests (DPI) under the Localism Act 2011; The nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Parish Council on 25 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. MINUTES OF THE MEETING HELD ON 27 JULY 2021

[SWINGFIELD PARISH COUNCIL \(swingfieldpc.org.uk\)](http://swingfieldpc.org.uk)

4. BUDGET MONITORING REPORT AND SCHEDULE OF PAYMENTS

REPORT PC/21/02 provides the latest budget monitoring information, the schedule of payments will be circulated at the meeting.

5. CONCLUSION OF THE ANNUAL AUDIT 2021

REPORT: PKF Littlejohn, the Council's External Auditor has completed its work on the Council's Annual Audit and has forwarded the Certified Annual Return. The Notice of Conclusion has been posted on the noticeboards and on the website in accordance with the Local Government Transparency Code 2015. The notice has been published. [Audit-conclusion-notice.pdf \(swingfieldpc.org.uk\)](https://www.swingfieldpc.org.uk/Audit-conclusion-notice.pdf)

RECOMMENDATION: To receive and note the Conclusion of the Audit 2021.

6. PROJECTS UPDATE

REPORT: Updates will be given on the following projects;

1. Defibrillator at Black Horse:
2. Tree planting at Swingfield Minnis - To be included within the Queens Green Canopy
3. BMX track repairs
4. Relocation of speed camera in Hawkinge to Swingfield on the A260. The Clerk was asked to investigate this; the response is, if this camera were to be removed the Council would have no say in where it was relocated. KCC would apply strict criteria and it could be lost. An option is to apply for an additional camera.

7. ARRANGEMENTS FOR REMEMBRANCE SUNDAY 14 NOVEMBER 2021

REPORT: Usual practice is for the Chairman to join the Mayor of Hawkinge and lay wreaths at Memorial in Aerodrome Road, St Luke's Church and St Peter's Lychgate. By tradition the Chairman of the Parish Council joins the services in Hawkinge led by Rev Rob Grinsell.

RECOMMENDATION: To ask Hawkinge Town Council to invite the Chairman of the Parish Council to the services in November 2021.

8. PLANNING MATTERS

To consider any planning applications and note observations submitted to the District Council since the last meeting.

Planning application: Ref: 21/1459/FH

Duck Pond Farm, (Previously Selsted Farmacyard) Stockham Lane, Selsted, Kent, CT15 7QG

Proposal: Demolition of existing farmstead buildings/structures, change of use and conversion of long barn to 1 residential dwelling and the erection of 9 new dwellings together with associated landscaping, parking and ancillary works.

REPORT: The Parish Council has asked for an extension in time to return its comments regarding this application and has made enquiries into the matters raised by the application.

The Chairman met the applicant/agent on site and the outcome has been circulated to Councillors. The revised site plans are awaited.

An update including land at Selsted Pond will be given at the meeting.

9. **ROADS AND FOOTPATHS**

To consider items introduced at the meeting.

10. **PARISH MAINTENANCE**

To consider items introduced at the meeting.

11. **CORRESPONDENCE**

12. **EXCLUSION OF THE PUBLIC**

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

13. **FHDC PLAY AREA STRATEGY**

REPORT: On 27 July 2021 minute 6168 refers, the Clerk with the Chairman was asked to request an uplifted dowry from the District Council in respect of the transfer of the play area at Densole Way to the Parish Council as part of the above Strategy.

The uplift in respect of the transfer of the play area has been agreed but the request for additional funds to cover the cost of the mowing has been refused.

The Council is asked if it wishes to plant trees on the site in respect of the Queen's Green Canopy Project.

An update will be given at the meeting.

RECOMMENDATION: The Council is asked to determine if it wishes to take on the play area, the grounds maintenance and nominate the site for inclusion in the Green Canopy Project.

14. **ST PETER'S CHURCH LYCH GATE**

REPORT: On 27 July 2021 minute 6169, the Council noted the condition survey received in respect of the Lych Gate at St Peter's Church.

The Council commissioned the next phase of the project; to create an outline of the works, these works have been ordered, the company has advised they would be undertaken during late September.

An update will be given at the meeting.