

SWINGFIELD PARISH COUNCIL

Minutes of a meeting of Swingfield Parish Council held at Hawkinge Community Centre, on Tuesday 26 February 2019

PRESENT: Councillor Tony Hutt (in the Chair), Councillors John Heasman, Vic Harmer, Ken Mitchell, David Monk, Steve Notley and Paul Sharman.

Apologies of Absence: Councillors Andy Csiszar and Steve Godden.

Officer in Attendance: Mrs Tina Wiles

5995. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5996. **MINUTES**

The minutes of the meeting of the Parish Council held on 27 November 2018 were submitted and subject to the inclusion of Councillor Paul Sharman being present were approved as a correct record and signed by the Chairman.

5997. **BUDGET MONITORING REPORT**

REPORT PC/18/04 provided the latest budget monitoring information.

Proposed by Councillor David Monk

Seconded by Councillor John Heasman and

RESOLVED:

- 1. To receive and note Report PC/18/04.**
- 2. To authorise the Chairman of the Parish Council to sign the bank reconciliation and bank statement.**
- 3. To rename the item in the budget in respect of the donation to the defunct twinning association to funds for twinning armistice arrangements.**

(Voting: For 7; Against 0; Abstentions 0)

5998. **ANNUAL PARISH MEETING – 26 MARCH 2019**

REPORT: The Council noted the Annual Parish Meeting will be held on 26 March 2019.

Proposed by Councillor John Heasman

Seconded by Councillor Ken Mitchell and

RESOLVED: To receive and note the report.

(Voting: For 7; Against 0; Abstentions 0)

5999. ANNUAL REVIEW OF STANDING ORDERS

REPORT: On 29 May 2018, minute 5968 refers, the Council adopted revised Standing Orders which were part of Report PC/18/01 which set out changes to Council's policies to enable them to be compliant with the GDPR.

During the year NALC issued minor amendments to the model which have been adopted. Since then no changes have been made.

Proposed by Councillor David Monk
Seconded by Councillor Vic Harmer and

RESOLVED: To receive and note the Report.

(7-0-0)

6000. ANNUAL REVIEW OF FINANCIAL REGULATIONS

REPORT: On 27 March 2018, minute 5942 refers, the Council reviewed its adopted Financial Regulations published by the National Association of Local Councils.

NALC has said that it is likely to review the Financial Regulations during 2019/20, at this time the revised version will come before the Council in the meantime there are no changes to be made.

Proposed by Councillor Vic Harmer
Seconded by Councillor Steve Notley and

RESOLVED: To receive and note the Report.

(7-0-0)

6001. ANNUAL REVIEW OF RISK ASSESSMENT

REPORT: On 27 March 2018, minute 5943 refers, the Council reviewed its adopted risk assessment. The risk assessment enables the Council to assess the risks it faces and satisfy itself that it has taken adequate steps to minimise them. No changes are proposed.

Proposed by Councillor John Heasman
Seconded by Councillor Vic Harmer and

RESOLVED: To receive and adopt the Report.

(7-0-0)

6002. REVIEW OF THE COUNCIL INSURANCE

REPORT On 27 March 2018, minute 5944 refers, the Council noted that the insurance policy was renewed in May 2016, for a three year period. No changes have been made in the year.

Proposed by Councillor Vic Harmer
Seconded by Councillor John Heasman

RESOLVED: To receive and note the report and review the in provider next year.

(7-0-0)

6003. PLANNING MATTERS

The Council noted the planning applications received since the last meeting of the Council.

Proposed by Councillor Vic Harmer
Seconded by Councillor John Heasman and

RESOLVED: To receive and note the schedule of responses.

(6-0-1)

Planning application Y19/0154/FH 24 Coach Road, Densole
was considered at the meeting.

Proposed by Councillor Steve Notley
Seconded by Councillor J Heasman and

RESOLVED: To raise no objection to the application.

(5-0-2)

6004. DEFIBRILLATOR PROJECT

REPORT: The Clerk has investigated if permission could be granted for the use of the phone box at Densole News for the purposes of installing a defibrillator.

The response is that the kiosk has been scheduled for removal. Another concern is that the kiosk could possibly be sited on private land, belonging to Densole News and this could cause problems for the Parish Council if adopted without the land owners consent.

Proposed by Councillor Vic Harmer
Seconded by Councillor J Heasman and

RESOLVED:

- 1. To receive and note the report.**
- 2. To contact to Densole News explaining there would be no charge to them.**

(7-0-0)

6005. ROADS AND FOOTPATHS

It was noted that an HVG had been down Swingfield Street. Signs to be requested stating unsuitable for HGV's.

It was noted that on footpaths in Minter Close, Minter Avenue and Pay Street the drainage soakaways have taken a long time to clear.

The Clerk was asked to report this to KCC Highways.

6006. PARISH MAINTENANCE

None reported.

It was noted the leak in the water trough in the Nature Reserve had been fixed.

The location of a plaque from the old village hall was discussed.

Councillor Vic Harmer said that the plaque from the old Village Hall had been given to the Acrise Meeting.

6007. CORRESPONDENCE

The correspondence folder is available in Hawkinge Community Centre please contact the Clerk to view.